



Application form

Application for employment as: Community Activities Co-ordinator

Surname

Other names:

Address

Postcode

Telephone

Email address

Are you entitled to work in the UK?

We are only permitted to employ people who are entitled to work in the United Kingdom without any additional approvals.

Are you entitled to work in the UK without needing any further approval?

Yes No

Do you have any restrictions or court orders imposed on you?

If you are successful in your application, we want to make sure that nothing might prevent or delay you working with the Society. Please check your current contract of employment to see if you have any post termination restrictions that could affect your ability to commence employment with us.

Do you have any restrictions or court orders imposed on you that would prevent or delay your commencement of employment?

Yes No

Education and training

.....

Details and results of any examinations taken

.....

Further education (e.g. technical college, evening classes)

.....

Any craft or other training

.....

Employment history

Present employer

Address

Postcode

Job title

Duties

.....

Rate of pay

Date employed: from to

Reason for leaving

.....

If you have been with your present employer for less than two years, please also complete information about your previous employer:

Previous employer

Address

Postcode

Job title

Duties

.....

Rate of pay

Date employed: from to

Reason for leaving

.....

Please tell us about other jobs you have done and about the skills you used and/or learned in those jobs.

.....

Please tell us why you applied for this job and why you think you are the best person for the job.

.....

Certain roles require that the employee undertakes a Disclosure and Barring Service (DBS) check. You will be notified in the job information if the role requires this check. If it requires this check, please complete the following:

Please tell us if you have any current convictions.

.....

Disability

Do you consider yourself to have a disability?

Yes No

Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process

.....

Please tell us if there are any dates when you will not be available for interview

.....

References

Please give the names and addresses of two persons as referees - other than your present employer or relatives - who we can approach now for references. No approach will be made to your present or previous employers before an offer of employment is made.

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I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Signature Date

seescape is the operational name for Fife Society for the Blind, a company limited by guarantee, no: SC164278. Registered Scottish Charity No: SC001354.

